

**STRATEGIC HOUSING FINANCE CORPORATION  
BOARD OF DIRECTORS  
SPECIAL MEETING  
502 E. Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
March 23, 2022  
12:30 p.m.**

**MINUTES**

The Strategic Housing Finance Corporation of Travis County, Texas, held a Special Board of Directors Meeting at 502 E. Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date.

**I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM**

A quorum was established, and President Wilmer Roberts called the meeting to order at 12:35 p.m.

Roll Call of Directors: President Wilmer Roberts, Director Julio Gonzales, Director Lisa Rheams, Director Christina Rosales, Director Rosa Rios Valdez. Absent: Director AJ Bingham and Director Kecia Prince. Guest: Gabriela Garcia with BASTA. Staff in Attendance: CEO/Executive Vice President Patrick Howard; Executive Assistant Omar Nesbit; Director of Real Estate Development Robert Onion; Asset Manager Keith Hoffpauir; Sr. Administrative Assistant Debbie Honeycutt; Deputy Executive Director HR & Organizational Development Steve Peglar; Director of Finance Subra Narayanaier.

Executive Vice President Patrick Howard certified the quorum.

**II. PUBLIC FORUM / CITIZEN COMMUNICATION**

- *Anyone desiring to discuss or comment on items directly related to the SHFC is always welcome.*
- *If the item is deemed related to an Agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*
- *Speakers must sign-in prior to the start of the Board Meeting by emailing Debbie Honeycutt at [Debbie.Honeycutt@traviscountytexas.gov](mailto:Debbie.Honeycutt@traviscountytexas.gov)*
- *Maximum three-minute limit per speaker.*

There was no Citizen Communication

**III. ACTION ITEMS**

- A. Administer the Strategic Housing Finance Board of Directors' Oath of Office to confirmed appointees of Travis Commissioners Court.

Administered the Oath of Office to the following appointees:

Director Julio Gonzales, Director Christina Rosales, Director Rosa Rios Valdez.

B. Resolution No. SHFC-2022-02	To <u>Amend</u> Strategic Housing Finance Corporation Bylaws to include two tenant representatives
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Director Rosa Rios Valdez made a **motion** to approve Item III.B. Resolution No. SHFC-2022-02. Director Julio Gonzales seconded the motion, which **passed** unanimously.

- C. Administer the Strategic Housing Finance Board of Directors' Oath of Office to confirmed appointees of Travis County Commissioners Court (Tenant Representatives)

Administered the Oath of Office to the following appointee:  
Director Lisa Rheams

#### IV. REGULAR AGENDA

- A. Conduct Strategic Housing Finance Corporation Board of Directors' Orientation

Deputy Executive Director HR & Organizational Development Steve Peglar presented the Orientation Powerpoint presentation.

#### V. NEW / UNFINISHED BUSINESS

- A. Discussion and consideration regarding Board of Directors issues and concerns

Director Rosa Rios Valdez asked if she could get the SHFC 2022 Budget emailed to her.

Discussion regarding scheduling the SHFC Board meetings for 10:45 a.m.

Annual Election will be held at the April 7, 2022 meeting

#### VI. EXECUTIVE SESSION

- The Board of Directors may consider any item posted on the Agenda in Executive Session if there are issues that require consideration, and the Board of Directors announce that the item will be considered during such time in accordance with one or more of the following:
  - Texas Government Code Annotated 551.071, Consulting with Attorney
  - Texas Government Code Annotated 551.072, Real Property
  - Texas Government Code Annotated 551.074, Personnel Matters
  - Texas Government Code Annotated 551.076, Security
  - Texas Government Code Annotated 551.087, Economic Development Negotiations

There was no Executive Session at that time.

#### VII. ADJOURNMENT

Director Christina Rosales made a **motion** to adjourn the Board meeting. Director Rosa Rios Valdez seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 2:18 p.m.

Respectfully submitted,



Patrick Howard, Executive Vice President

#### MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities  
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site ([www.hatctx.com](http://www.hatctx.com))