

**STRATEGIC HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS
REGULAR MEETING
502 E. Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
March 4, 2021
10:00 a.m.**

MINUTES

The Strategic Housing Finance Corporation of Travis County, Texas, held a Regular Board of Directors Meeting via Zoom on the above date.

<https://us02web.zoom.us/j/2496318264?pwd=TmVYWEVRM3JRK1pPMHdhNmVDWTVvQT09>

**Dial by your location
1-346-248-7799 US (Houston)
Meeting ID: 249 631 8264
Password: 547394**

I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM

A quorum was established, and President Wilmer Roberts called the meeting to order at 10:01 a.m.

Roll Call of Directors: President Wilmer Roberts, Vice President Ann Denton, Director John Hernandez (Joined the meeting at 10:08), Director Eddie Karam, Director Robbye Meyer. Guests: Cliff Blount with Naman, Howell, Smith & Lee PLLC; Kelly Blaskowsky and Dally Ward with Capstone Property Management; Caitlin Brown Executive Assistant to Travis County Commissioner Jeff Travillion. Staff in Attendance: CEO/Executive Vice President Patrick Howard; Executive Assistant Shannon Farese; Director of Real Estate Development Robert Onion; Sr. Administrative Assistant Debbie Honeycutt; Asset Manager Keith Hoffpauir; Director of Voucher Programs and Homeless Initiatives Christina Montes; Housing Managers Gabrielle Jones and Carlos Guzman; Director of Finance Subra Narayananaiyer. Executive Vice President Patrick Howard certified the quorum.

II. CONSENT AGENDA

A. Approval of the Minutes from the February 4, 2021 Regular Meeting

Vice President Ann Denton made a **motion** to approve Items II.A. Director Robbye Meyer seconded the motion, which **passed** unanimously.

III. PUBLIC FORUM / CITIZEN COMMUNICATION

There were none at that time.

IV. DISCUSSION ITEM

A. Discussion regarding update on Cambridge Villas – Keith Hoffpauir

Asset Manager Keith Hoffpauir presented Item IV.A.

- Cambridge Villas Apartments Report

Kelly Blaskowsky and Dally Ward with Capstone Property Management provided a PowerPoint presentation regarding the weather-related damage to the property. Board members expressed concerns primarily regarding notification and the method of communication to residents and/or family members and other interested stakeholders regarding the status of repairs. Cambridge representatives acknowledged that this was an area needing improvement and shared several new or soon-to-be implemented techniques to ensure timely and accurate information.

V. EXECUTIVE VICE PRESIDENT’S REPORT

- A. Existing Affordable Multifamily Development Partnerships – *Robert Onion*
- B. Potential Affordable Multifamily Development Partnerships – *Robert Onion*

Director of Real Estate Development Robert Onion presented Item V.A. & V.B.

- Existing and Pending Developments Reports
- Potential Partnership Report

VI. NEW / UNFINISHED BUSINESS

- A. Discussion and consideration regarding Board of Directors issues and concerns

Staff was asked to update the Board on Cambridge Villas, Rosemont Apartments and Silver Springs on weather related issues.

VII. EXECUTIVE SESSION

- The Board of Directors may consider any item posted on the Agenda in Executive Session if there are issues that require consideration, and the Board of Directors announce that the item will be considered during such time in accordance with one or more of the following:
 - Texas Government Code Annotated 551.071, Consulting with Attorney
 - Texas Government Code Annotated 551.072, Real Property
 - Texas Government Code Annotated 551.074, Personnel Matters
 - Texas Government Code Annotated 551.076, Security
 - Texas Government Code Annotated 551.087, Economic Development Negotiations

Vice President Denton made a **motion** to adjourn to Executive Session to discuss Item IV.A. under Texas Government Code Annotated 551.071 Consult with Attorney. Director Eddie Karam seconded the motion, which **passed** unanimously.

The Board adjourned to Executive Session at 11:31 a.m.

The Board reconvened at 11:55 a.m.

Roll Call of Directors: President Wilmer Roberts, Vice President Ann Denton, Director John Hernandez, Director Eddie Karam, Director Robbye Meyer

No Action Taken

VIII. ADJOURNMENT

Vice President Denton made a **motion** to adjourn the Board meeting. Ms. Meyer seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 12:05 p.m.

Respectfully submitted,


Patrick Howard, Executive Vice President

MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request, 512-854-8245