

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
June 4, 2020
10:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners Meeting via Zoom on the above date.

<https://zoom.us/j/2496318264?pwd=bUNVK05rUFdaakVtWDlhUmhqWW8wdz09>

Meeting ID: 249 631 8264

Password: 547394

I. CALL TO ORDER

A quorum was established, and Chairman Eddie Karam called the meeting to order at 10:03 a.m.

II. ROLL CALL / CONFIRMATION OF QUORUM

Roll Call of Commissioners: Chairman Eddie Karam, Vice Chair Robbye Meyer, Commissioner Ann Denton, Commissioner John Hernandez, Commissioner Wilmer Roberts. Guest: Luke Phillippi with Endeavor Real Estate Group. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Nikki Randolph, Director of Real Estate Development Robert Onion, Asset Manager Keith Hoffpauir, Sr. Administrative Assistant Debbie Honeycutt, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Finance Subra Narayanaier, Director of Affordable Housing Programs Barry Hall, Project Coordinator for the HATC Foundation Nancy Rojas. CEO/Executive Director Patrick Howard certified the quorum.

III. CONSENT AGENDA

A. Approval of the Minutes Regular Meeting from May 7, 2020

Commissioner Ann Denton made a **motion** to approve III. A. Vice Chairman Robbye Meyer seconded the motion, which **passed** unanimously.

IV. PUBLIC FORUM / CITIZEN COMMUNICATION

- Anyone desiring to discuss or comment on items directly related to the HATC is always welcome.
- If the item is deemed related to an Agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.
- Speakers must sign-in prior to the start of the Board Meeting by emailing Debbie Honeycutt at Debbie.Honeycutt@traviscountytx.gov
- Maximum three-minute limit per speaker.

There were none at that time.

V. ACTION ITEMS

A. Resolution No. HATC-2020-09	To <u>Approve</u> the FY 2021 Proposed Budget
B. Resolution No. HATC-2020-10	To <u>Authorize</u> the change of the Agency's fiscal year end to December 31 and to fix December 31 as the Agency's fiscal year end; and <u>Authorize</u> the execution and delivery of documents and instruments necessary to carry out such fiscal year end change; and other related provisions as necessary to fix December 31 as the Agency's fiscal year end.

C. Resolution No. HATC-2020-11	To <i>Approve</i> the award of a contract to conduct independent audit services for three fiscal years beginning FY2020, with an option to renew for two additional fiscal years, based on staff recommendation.
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Ms. Denton made a **motion** to approve Item V.A. Resolution No. HATC-2020-09 without Schedule 11. Commissioner Wilmer Roberts seconded the motion. A vote was taken which **passed** with 4 Yea's and 1 Nay.

Mr. Roberts made a **motion** to approve Item V.B. Resolution No. HATC-2020-10. Ms. Denton seconded the motion, which **passed** unanimously.

Mr. Roberts made a **motion** to approve Item V.C. Resolution No. HATC-2020-11. Vice Chair Meyer seconded the motion, which **passed** unanimously.

VI. CEO / EXECUTIVE DIRECTOR'S REPORT

A. Voucher Programs / Homeless Initiatives – *Christina Montes*

Director of Voucher Programs and Homeless Initiatives Christina Montes presented Item VI.A.

B. Affordable Housing Programs – *Barry Hall*

Director of Affordable Housing Programs Barry Hall presented Item VI. B.

C. Real Estate Development- *Robert Onion / Keith Hoffpauir*

Director of Real Estate Development Robert Onion and Asset Manager Keith Hoffpauir presented Item VI.C.

VII. BOARD COMMITTEE REPORTS

A. Real Estate Committee

There were none at that time

B. Governance Committee

There were none at that time

VIII. NEW / UNFINISHED BUSINESS

A. Discussion and consideration regarding Board of Commissioners issues and concerns

There were discussions in regards to scheduling a Real Estate Committee Meeting & Governance Committee Meeting the week of June 8, 2020.

IX. EXECUTIVE SESSION

- The Board of Commissioners may consider any item posted on the Agenda in Executive Session if there are issues that require consideration, and the Board of Commissioners announce that the item will be considered during such time in accordance with one or more of the following:
 - Texas Government Code Annotated 551.071, Consulting with Attorney
 - Texas Government Code Annotated 551.072, Real Property
 - Texas Government Code Annotated 551.074, Personnel Matters
 - Texas Government Code Annotated 551.076, Security
 - Texas Government Code Annotated 551.087, Economic Development Negotiations

There were none at that time.

X. ADJOURNMENT

Ms. Denton made a **motion** to adjourn the Board meeting. Vice Chair Meyer seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 11:39 a.m.

Respectfully submitted,


Patrick Howard, CEO/Executive Director

MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request, 512-854-8245.