

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
AND
STRATEGIC HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS
JOINT MEETING
502 East Highland Mall Blvd.
Suite 106-B
Austin, Texas 78752
July 16, 2015
1:30 p.m.**

MINUTES

The Housing Authority of Travis County Board of Directors and the Strategic Housing Finance Corporation Board of Commissioners held a Joint meeting at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752 on the above date. A quorum was established, and Chairman Melvin called the meeting to order at 1:32 p.m.

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS**

ROLL CALL

Roll Call of Commissioners: Chairman Melvin G. Wrenn, Commissioner Willie S. Anderson, Commissioner Richard Moya. Guest: Cliff Blount with Naman Howell Smith & Lee. Staff in Attendance: Interim Executive Director Patrick Howard, Executive Administrative Assistant Debbie Honeycutt, Robert Onion Asset Manager, Betty Black Finance Manager. Interim Executive Director Patrick Howard certified the quorum.

**STRATEGIC HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS**

ROLL CALL

Roll Call of Directors: President Willie S. Anderson, Vice President Wilmer Roberts, Director Richard Moya, Director Melvin G. Wrenn. Guest: Cliff Blount with Naman Howell Smith & Lee. Staff in Attendance: Interim Executive Director Patrick Howard, Executive Administrative Assistant Debbie Honeycutt, Robert Onion Asset Manager, Betty Black Finance Manager. Interim Executive Director Patrick Howard certified the quorum.

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC or SHFC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

ACTION ITEMS – DISCUSSION

Item 1: Overview of upcoming Annual Meeting/Strategic Planning Session, 11-12 September 2015.

Richard Moya suggested holding the Annual Board meetings at 502 East Highland Mall Blvd.

Item 3: Presentation, deliberation, and possible action regarding possible options related to participation in the Rental Assistance Demonstration (RAD) Program.

No action taken.

Item 4: Discussion of salaries, organizational structure, and personnel issues.

No action taken.

Item 5: Presentation, deliberation, and possible action regarding recent visit with Fort Worth Housing Authority officials, and subsequent development of a Financial Management Plan.

Wilmer Roberts made a **motion** to authorize the Portfolio Manager Patrick Howard to negotiate the contract with Fort Worth Housing Authority and possibly with the software entity for up to ten thousand dollars (\$10,000.00). Richard Moya seconded the motion.

Mr. Moya asked what financial portion would come from Strategic Housing Finance Corporation (SHFC) and what financial portion would come from the Housing Authority of Travis County (HATC). Cliff Blount said that from a legal perspective Strategic could donate the money to the Housing Authority under Chapter 394.

Mr. Roberts amended the **motion** to state that SHFC would contribute up to \$10,000.00 to HATC to negotiate the contract with the Fort Worth Housing Authority. A vote was taken which **passed** unanimously.

Item 6: Discussion and deliberation of issues and concerns with Travis County representatives, to include but not limited to: Sherri Fleming, Travis County Health and Human Services & Veteran Services; and representatives from Travis County Auditor's Office.

No action taken.

Item 7: Discussion and deliberation of issues and concerns of the Board of Commissioners and/or the Board of Directors.

Melvin Wrenn said that the Travis County Commissioners Court would be interviewing candidates to be appointed to the Housing Authority and Strategic Housing Finance Corporation Board August 23, 2016 starting at 1:30 with new appointments expected for September 4, 2015.

Item 2: Discussion on planned orientation and training for newly-appointed Housing Authority and Strategic Housing Finance Corporation board members.

Patrick Howard said that staff is putting together books for the new HATC and SHFC Board members. He suggested putting together a schedule for property tours for the new members.

Item 8: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

According to the Texas Government Code Annotated 551.071, Consulting with Attorney

According to the Texas Government Code Annotated 551.072, Real Property

According to the Texas Government Code Annotated 551.074, Personnel Matters

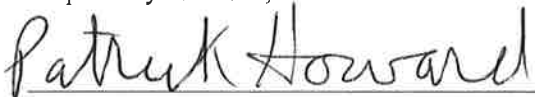
There were none at that time.

Item 9: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

N/A

Melvin Wrenn made a **motion** to adjourn the Board meeting. Wilmer Roberts seconded the motion, which **passed** unanimously. The Board meeting was adjourned at 2:31 p.m.

Respectfully submitted,



Patrick Howard

Interim Executive Director/Secretary

- A copy of these Minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request. 512-480-8245.