

**HOUSING AUTHORITY OF TRAVIS COUNTY &  
STRATEGIC HOUSING FINANCE CORPORATION  
STRATEGIC PLANNING WORK SESSION  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
January 3, 2019  
9:00 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas, and Strategic Housing Finance Corporation held a Strategic Planning Work Session meeting at 502 East Highland Mall Blvd., 106-B Austin, TX 78752 on the above date. A quorum was established, and Chairperson Ann Denton called the meeting to order at 9:35a.m.

**1. CALL TO ORDER, ROLL CALL**

Roll Call of Commissioners: Chairperson Ann Denton, Vice Chairman Wilmer Roberts, Commissioner John Hernandez, Commissioner Eddie Karam, Commissioner Robbye Meyer. Guest: Sam Woollard with Woollard Nicholas & Associates, LLC. Staff in Attendance: CEO/Executive Director Patrick Howard, Director of Real Estate Development Robert Onion, Executive Assistant Esther Johnson, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall.

**2. CERTIFICATION OF QUORUM**

CEO/Executive Director Patrick Howard certified the quorum.

**3. CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

There were none at that time.

**4. REGULAR AGENDA**

**10:00 am – 10:10 am**

Welcome, introductions, review agenda and purpose of day

**10:10 am-11:00 am 2018- Year in Review**

Budgets – Patrick Howard and HATC staff (25 mins)

- i. HATC
- ii. SHFC
- iii. HATC Foundation

**11:00 am – 12:15 pm** Q & A between Board and Executive Director on issues of interest, i.e., travel allowance, eviction procedures, homeless preference, using HATC Foundation funds to pay staff salaries, etc.

**12:15 pm-12:30 pm Break WORKING LUNCH (Meals Provided)**

**12:10 pm-1:45 pm 2019 Board Plan for Achieving Our Goals-** Sam Woollard

Review of Board responses to survey

Review of Board 2018 goals

Questions to answer:

- i. What actions does the Board need to take in 2019 to advance goals for HATC Foundation, SHFC, and HATC?
- ii. What structure and conversation does the Board need to have to be effective?
- iii. How will we measure success?

**1:45 pm – 2:00 pm Board Commitment and Wrap Up**

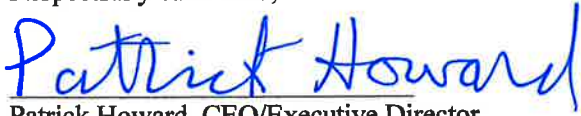
- i. Personal commitment
- ii. Wrap Up and next Steps

## **ADJOURNMENT**

Eddie Karam made a **motion** to adjourn the Strategic Planning Work Session Board meeting. Robbye Meyer seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 2:13p.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

### **MISSION STATEMENT**

*Preserving and developing affordable housing and vibrant communities  
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site ([www.hatetx.com](http://www.hatetx.com))
- An audio recording is available upon request, 512-854-8245.